



Four Seasons Child Care

706 Lehmann Way, Somerset WI 54025

715-247-5437 (KIDS)

www.fourseasonschildcare.com

REGISTRATION FORM

Today's Date: ___/___/___

Please complete a separate Registration Form for each child.

Requested Start Date: ___/___/___

CHILD'S NAME: _____ Birthdate: ___/___/___ Gender: M / F

Address: _____ City _____ Zip _____

Parent/Guardian's Name: _____ Relationship: _____

E-mail: _____ Home Phone: (____) _____

Cell Phone: (____) _____

Employer: _____ Work Phone: (____) _____

Parent/Guardian's Name: _____ Relationship: _____

E-mail: _____ Home Phone: (____) _____

Cell Phone: (____) _____

Employer: _____ Work Phone: (____) _____

REQUESTED PROGRAMS:

/___/ Infant Care /___/ Toddler Care /___/ PreSchool
6 wks-1 year 1-2 years 2-3 years

/___/ Pre-K /___/ School-Age /___/ Other: _____
4-5 years 5-9 years

REQUESTED DAYS: /___/Monday /___/Tuesday /___/Wednesday /___/Thursday /___/Friday

REQUESTED DAILY HOURS: _____ AM / PM to _____ AM / PM

How did you hear about Four Seasons Child Care?

TRANSPORTATION IS NEEDED FOR MY CHILD: /___/ NO /___/ YES, see below.

My child will need transportation to and/or from Somerset Schools as noted below:

TO School: _____ Grade: _____ Time: _____ AM / PM
Name of School

FROM School: _____ Grade: _____ Time: _____ AM / PM
Name of School

Please refer to reverse side for payment specifics and required signature.

HOW TO ENROLL YOUR CHILD:

1. Complete a Registration Form for each child being enrolled.
2. Attach a \$35 registration fee, \$10 art fee, and first week's tuition with each Registration Form

Once your child's registration is received by Four Seasons Child Care, you will be asked to fill-out additional paperwork (health/immunization form, emergency contact form, special intake form for children under two years, etc.).

I UNDERSTAND THAT:

- At the time of my child's registration, I will pay a \$35 registration fee, the \$10 art fee, plus first week's tuition.
- In order for my child to be placed on Four Seasons Child Care's waiting list, I must pay the registration fee and first week's tuition for my child.
- There are no refunds for tuition or registration payments (see exception below).
- All coupons & promotions, in order to be valid, must be presented prior to enrolling your child.
- If my child is placed on an enrollment waiting list at the time his/her Registration Form is submitted, I will receive prompt notice of the next available opening. I will then will have two weeks to decide if my child will start immediately or lose his/her position on the waiting list. If I choose to give up my child's waiting list position, I will receive full refund of my already-paid registration fee and first week's tuition.

FOR EXAMPLE, if your child's registered start date for an age-specific classroom is September 1st, and that class indicates full capacity on August 1st, AND a potential student has requested to start immediately in that classroom, Four Seasons Child Care will contact you to offer you the option to start your child immediately; and if that's not feasible for your child, s/he will lose his/her waiting list position in order to allow the potential student to start immediately.

A **full two-week written** notice is required from the parents prior to withdrawing their child from Four Seasons Child Care. If the parents decide that their child's final day will be prior to the full two-week notice date, the parents are still responsible for paying tuition for any unattended days within the full two-week period.

Parent/Guardian **PRINTED** Name

Date

Parent/Guardian **SIGNATURE**

CENTER USE: Received by: _____
Staff name

Date: ___/___/___

Amount Received: \$ _____ Paid via: ___ Check # () ___ Cash

8/07